

Agenda TAG meeting

Date of meeting: 20 th March 2018 Venue: Port of Zeebrugge Time: 8:15-15:30
Participants: Invitation to all regular TAG members Guests from other terminal operators or port authorities welcome
Copy: PMO, MB, WG leaders
Status: Draft
Date of issue: 19.02.2018

	Topic / Content	Who	When
1	Pick up at the hotels and transfer to the port of Zeebrugge	All	8.15
	- Novotel Brugge Centrum, Katelijnestraat 65 B		
2	Welcome coffee at port of Zeebrugge	JA	8.45 – 9.15
	- Isabellalaan 1 - 8380 Zeebrugge		
3	Company presentation and visit	JA	9.15 – 11.00
	- Visit to the port and the P&O Ferry&Rail terminal (bus tour)		
4	Start TAG meeting - Welcome	CW / MB	11.00 – 11.15
	- Introduction to the day - Introductory round - Minutes and To Dos of last meeting		
5	Follow up Rastatt	CW	11.15 – 12.00
	- Handbook for International Contingency Management - Other activities		
6	Presentation of the new features in CIP	CW / AF	12.00 – 12.30
	- Provision of information for six RFCs - All customer relevant information (documents and maps)		
Lunch break			
7	Service facilities information	CW / MB / JS	13.30 – 14.00
	- General proposal for provision of information (RNE) - Current status of RFC Rhine-Alpine information on terminals (CID Book 3)		

8	ETA projects	PS / JS	14.00 – 14.45
	<ul style="list-style-type: none"> - Update on TIS terminal project of RFC Rhine-Alpine - Update RNE User Agreement for terminals - Info from ETA best practices workshop 22 February 		
9	Transport Market Study	CW	14.45 – 15.00
	<ul style="list-style-type: none"> - State of play - Next steps 		
10	AoB	All	15.00 – 15.30
	<ul style="list-style-type: none"> - Update on CNC activities - Topics and date for next meeting - Discussion of possible joint TAG archive on the CMS platform of RNE 		
End of meeting / transfer to the Zeebrugge railway station			